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Henrietta Public Library
455 Calkins Road
Rochester, NY 14623

**BOARD OF TRUSTEES MEETING AGENDA
TUESDAY, July 9, 2019
ROBERTS CABIN IN VETERAN'S MEMORIAL PARK 5:30 p.m.**

Public Comment

Approval of Minutes - June 11, 2019

Finances

1. Expense Control Report
2. Revenue Report
3. Payment Library Bills
4. FFHPL Donation - accept into 2019 Budget

New Business

1. Video Surveillance Policy

Public Comment

Future Activities

Next Meeting - August 13, 2019 at 5:30pm

Adjourn



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Present: Laura Osterhout, Brigid Ryan, Linda Szczesniak, Adrienne Pettinelli, Tina Thompson, Doug Roesch, David McNitt, Scott Adair, Town Board Liaison, and Lynn Neill. Sharon McCullough arrived at 5:45 pm.

This meeting was held at the Roberts Cabin in the Veteran's Memorial Park.

The meeting was called to order at 5:34pm by President Laura Osterhout.

Public Comment

David McNitt shared a poem he wrote. (see attached) The board clapped and cheered. Scott Adair asked if David could come to the Town Board meeting and read it there. Adrienne mentioned that Channel 13 carried a story about the new library.

Approval of Minutes

President Laura Osterhout directed the minutes of June 11, 2019 be filed as submitted.

Finances

The Revenue/Expense Control Report was reviewed.

The Revenue Report for the Town was reviewed.

Payment of Library Bills

Motion: Doug Roesch

To approve Abstract #7 Claims 156-188 for a total of \$14,360.14.

Seconded: Tina Thompson

Motion carried

Adrienne asked that we add the following item to the Agenda.

Accept Friends and Foundation of the Henrietta Public Library Donation into 2019 Library Budget

Motion: Laura Osterhout

To accept the donations from the FFHPL in total for \$3,300.00 as listed:

\$3,000.00 L.7410.4.480 Library..Children's Programs

300.00 L.7410.4.484 Library..Adult Events & Classes

Seconded: Doug Roesch

Motion carried



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Doug Roesch asked about the list of library employees. David McNitt at last month's meeting requested a current listing of employees with their titles and hours.

Sharon McCullough arrived at this point.

New Business

Video Surveillance Policy

Motion: Tina Thompson

To approve the Henrietta Public Library Video Surveillance System Policy as presented.

Seconded: Sharon McCullough

Motion carried

The next meeting is Tuesday, August 13, 2019 at 5:30pm.

The meeting was adjourned by consensus at 5:50pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Linda Szczesniak". The signature is written in a cursive, flowing style.

Linda Szczesniak, Secretary

“The Day They Closed the Library”

d h mcnitt

The day they closed the library, I could not believe my eyes,
It was the worst day of my life, a terrible surprise.
They said it was for a short time, they had an excellent reason,
But for me it was just sad, sad news, a very sorry season.

The library is where I go to have some super fun,
And rain or shine it's open, as constant as the sun.
My friends are there, we read and play, and find lots of new books,
I think I've sat in every chair, know all the crannies and nooks.

The library people are special, a really friendly bunch,
I bet if you were hungry they would even share their lunch.
They teach you about computers and lots of other stuff,
They will also help your mom and dad, they never shout “Enough!”

But now the library is closed, boy does that ever stink,
I'm gonna write my Congressperson and tell them what I think.

But wait the library's open, it's in a brand new place,
And talk about surprises, you won't believe the space.

Is that a stairway that I see that's going up and up?
And what's behind, a children's room? I'm happy as a pup.
I've got to go, can't stay to talk, too much to explore and do,
They've opened up my library, so why don't you come too.



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Director's Report July 2019

Issued

Items of Note

Jaylen Searight, one of our library pages was honored on June 12, 2019 as an Urban League of Rochester Black Scholar. Jaylen is a senior at Rush-Henrietta Senior High School and will be attending MCC in the Fall.

Every spring for the last story time before a break I do a story time about the mail. I then have everyone address envelopes and write letters to all the kids. This year one of the mom addressed envelopes for her two older sons 12 and 15. I wrote to the two older boys in cursive and this is the response I got. It made me smile, I hope you enjoy it too.

Hi Cathy,

Thank you so much for the letters for the kids! I was crying with laughter as Vincent tried to read his letter! As soon as he opened it, he hesitated, and I said, "What? Is it written in cursive?" I couldn't believe it when he started reading it! I was driving at the time too. Oh my gosh, it was so funny. He struggled through reading the whole thing, and then quickly read the "PS." I was amazed until I saw that part was printed. So funny!

Dominic was pleasantly surprised to get a letter too. I wasn't sure about giving you two more letters to write for Dominic and Vincent, but they loved it. Thank you so much for taking the extra time to write to them too.

Of course, Roman and Genevieve loved getting their mail. It's funny to see their faces as they process what's being read and making connections to you, the library, and our visit with Sandy. Priceless.

Once again, you've gone above and beyond, and I am very grateful.

With sincere thanks,
Jennifer

Pop-Up Libraries

- June 1: Kickin' Hunger 5K (Teen Librarian Ellen Glana, Library Clerk Teresa Mitrousis, Library Clerk Kristen Shepherd, Librarian Trainee Laura Dingman)
- June 6: Legacy at Erie Station (Library Assistant Linda Dingman and Audiovisual Librarian Nancy Maxwell)



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- June 7: Sherman Elementary School Multicultural Night (Children's Librarian Cathy Scarnati and Children's Librarian Laura Lintz)

Surplus (To Approve)

Personnel Items (To Approve)

Angelina DiMascio has joined our staff as Library Clerk Sub effective 6/10/19 at a rate of \$12.82.
Jennifer Myles has been rehired as Library Page PT effective 6/24/19 at a rate of \$11.10.
Vicke Pass has joined our staff as Library Clerk PT effective 6/24/19 at a rate of \$12.82.

Other Trainings and Events

- June 4: Inclusivity Training at RRLC (Adults Event Coordinator Rosanne Rosella)
- June 14: Staff Customer Service Meeting (new building update, moving team update, review of safe child policy, moving files to the new server)
- June 19: E-sports and Gaming in the Library at RRLC (Librarian Trainee Laura Dingman)
- June 25, 27: Town Required Training for Full-Time Library Staff (Fire Extinguisher Training)

Selected Meetings, Trainings, and Events Attended

Brand Platform

Brand Essence: People helping people learn.

Brand Personality: Creative, knowledgeable, enthusiastic, playful, and compassionate

Brand Promise: Only the Henrietta Public Library gives seekers the tools they need to transform ideas into possibilities.

Target Audiences: Primary: Seekers

Secondary: Families, funders, people in need

Mission

Henrietta Public Library: where our community connects, discovers, and learns.

Vision

Henrietta will be known for its library, the heart of a diverse community.